

01 Resource pack introduction

- **Outline of the resource pack contents**
- Useful links to alternate published material
- Links to each of the resources

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Resource pack contents

Overview

Blackpool and The Fylde College (B&FC) is a wave 1 T Level provider and has been delivering T Levels in Education and Early Years, Construction, and Digital since September 2020.

This resource pack uses B&FC as a case study and considers how a lecturing team has designed a T Level programme. Some resources provided are based on year 1 of the T Level in Education and Early Years programme. However, **providers can adapt some of the resources produced in this resource pack to reflect another T Level route**. Suitable adaptation is indicated with an ☒ against each resource.

Alongside a set of resources, the education and Early Years programme team discusses some top tips for developing your T Level programme and what changes they have made since its inception.

Each resource is numbered and named using the conventions below. Some resources contain guidance in the form of written information, others include interviews with lecturers and leaders, and some have verbal commentary in them.

This resource pack has been peer-reviewed by Lancaster and Morecambe College, which is a wave 5 provider due to start delivering T Levels in 2023, and its staff's feedback has been used to produce the final set of resources.

To access all resources below, you will need audiovisual enablement on your device.

Contents

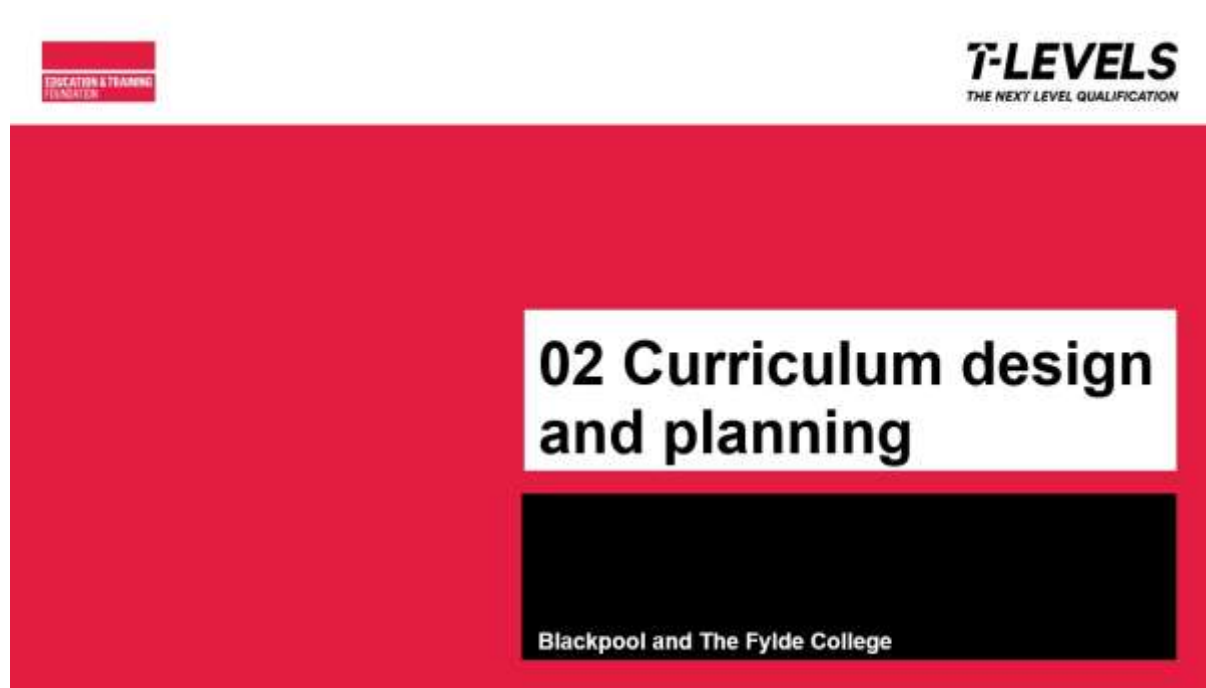
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Acronyms

To aid understanding of the acronyms used in the resources, please see below:

Acronym	Resource	
CPD	02a	Continuing professional development
DBS	02a	Disclosure and Barring Service
E&D	02a	Equality and diversity
EDIMs	02a	Equality and diversity information management
EEP	02, 02b, 03	Employability, enrichment and pastoral
ESFA	02, 02b	Education and Skills Funding Agency
ESP	02, 04	Employer-set project
EY	02a	Early years
EYFS	02a	Early years foundation stage
FA	02, 04	Formative assessment
GMED	02, 04	General English, maths and digital
GLH	02b	Guided learning hour
IA/DA	02a	Initial assessment / Diagnostic assessment
IQA	02, 02b, 04, 04c, 04d	Internal quality assessor
KIT	02a	Keep-in-touch meetings
KSBs	02	Knowledge, skills and behaviours
LMI	02, 02b	Labour market intelligence
LRC	03	Learning resource centre / library
LSIP	02	Local skills improvement plan
MTG	04	Minimum target grade
NA	02a	National average
NEET	02a	Not in education, employment or training
OS	02a	Occupational specialism
PDC	02a	Personal development curriculum
PT	02a	Progress / Form tutor
QIP	02	Quality improvement plan
Q&S	02a	Quality and standards department
SEND	02a	Special educational needs and disability
SoW	02b, 04	Scheme of work
VLE	02b, 03	Virtual learning environment

02: Curriculum design and planning



Overview

This resource is a presentation that includes:

	Suitable for the following T levels:
An overview of the published documents you may find useful when starting to design your T Level	☒ Education and Early Years ☒ Other T Levels
A summary of how B&FC has allocated the GLHs across the programme	☒ Education and Early Years ☒ Other T Levels
An interview with the T Level Programme Leader on how the B&FC programme has been designed	☒ Education and Early Years ☒ Other T Levels
Top tips for sequencing skills development in year 1, with line of sight to the workplace assessments	☒ Education and Early Years ☐ Other T Levels
An interview with the T Level senior tutor on how B&FC has sequenced the core elements of year 1	☒ Education and Early Years ☐ Other T Levels
An overview of B&FC's T Level FA strategy	☒ Education and Early Years ☒ Other T Levels
Identification of the key ingredients in B&FC's programme plan and indicative planning timescales	☒ Education and Early Years ☒ Other T Levels

Top tips are included on a range of slides. These use some of the lessons learnt by the programme team to support you in your planning phase.

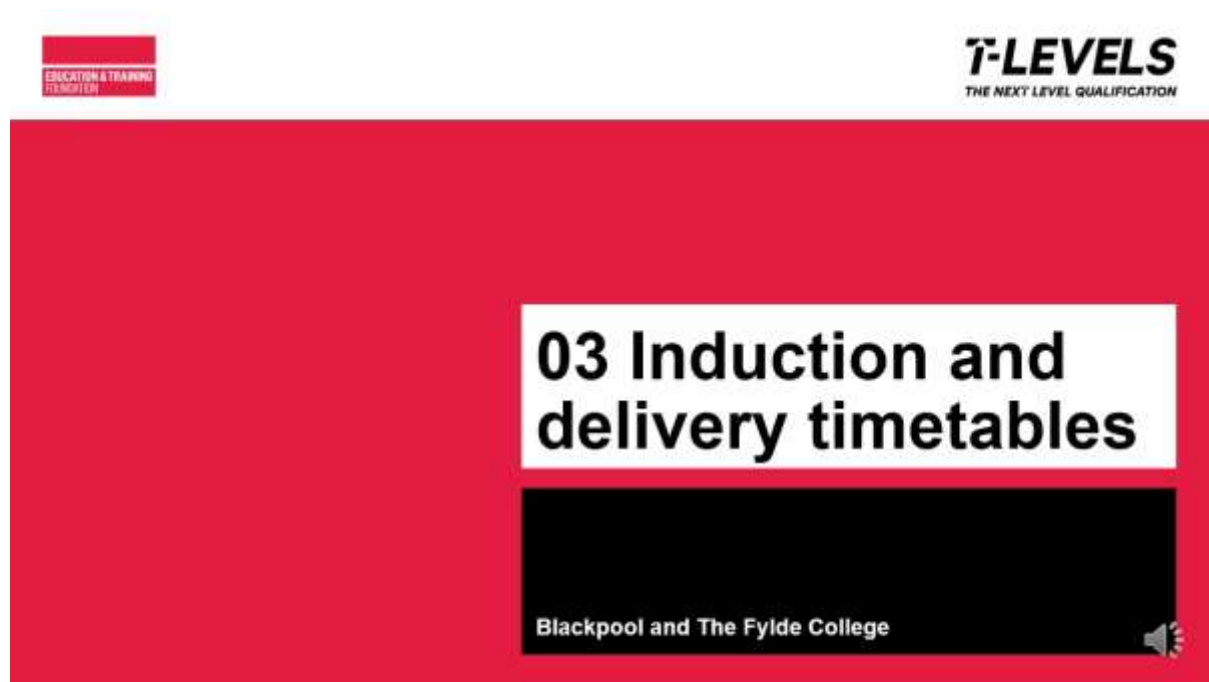
Blackpool and The Fylde College is delivering this programme on behalf of the Education and Training Foundation.

This programme is funded by the Department for Education.

Alongside this resource, you are provided with:

	Suitable for the following T levels:
02a Education and Early Years programme plan	☒ Education and Early Years ☐ Other T Levels
02b Planning timescales	☒ Education and Early Years ☒ Other T Levels
02c Blank programme plan	☐ Education and Early Years ☒ Other T Levels

03 Induction and delivery timetables



Overview

This resource is a voice-over presentation in which you will find:

	Suitable for the following T levels:
A summary of the B&FC T Level induction programme	☒ Education and Early Years ☒ Other T Levels
A rationale for the design of the B&FC T Level year 1 timetable	☒ Education and Early Years ☒ Other T Levels
An example of the way technical skills are embedded in induction	☒ Education and Early Years ☒ Other T Levels

Additional resources

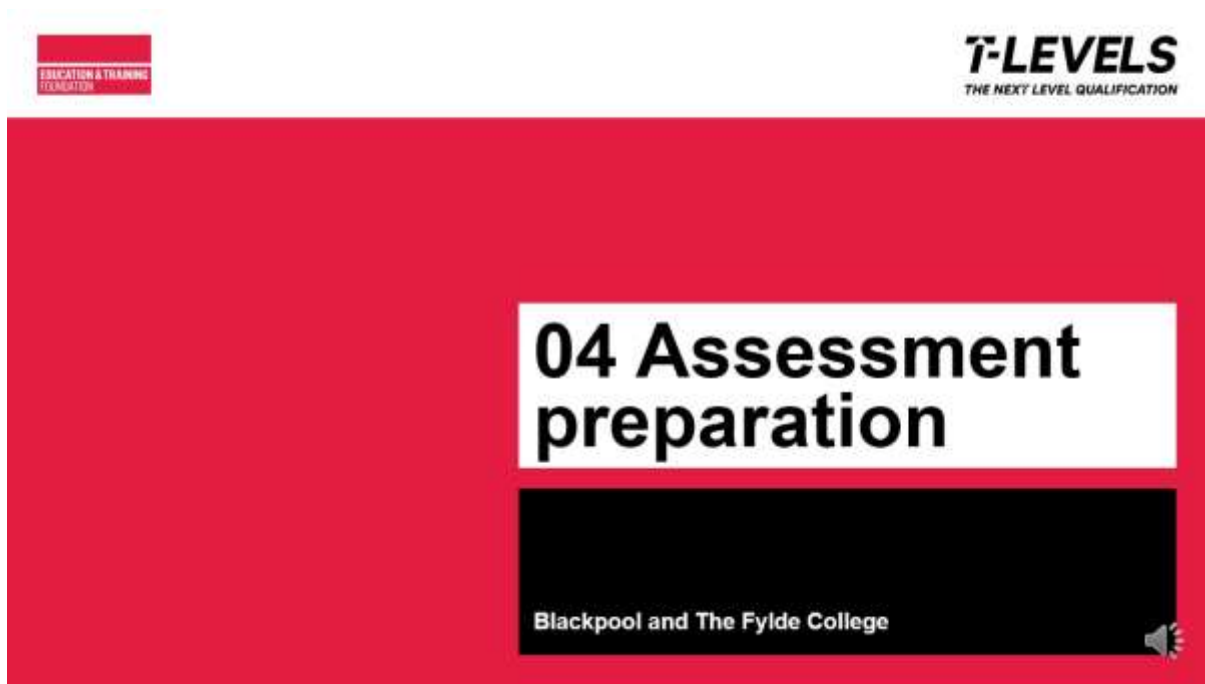
Alongside this resource, you are provided with:

	Suitable for the following T levels:
03a Pre-placement programme examples	☒ Education and Early Years ☒ Other T Levels

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04 Assessment preparation and teaching activities



Overview

This resource is a voice-over presentation from which you will appreciate:

Some of the ways in which learners are prepared for their external assessments at B&FC in year 1	Suitable for the following T levels: ☒ Education and Early Years ☒ Other T Levels
A T Level FA strategy including IQA	☐ Education and Early Years ☒ Other T Levels
An example resource the lecturing team and learners have found beneficial is discussed	☒ Education and Early Years ☒ Other T Levels

Additional resources

Alongside this resource, you are provided with:

04a Think back, feed forward resource – Blank	Suitable for the following T levels: ☒ Education and Early Years ☒ Other T Levels
04b Core SoW example	☒ Education and Early Years ☐ Other T Levels
04c IQA feedback sheet for an FA brief template	☒ Education and Early Years ☒ Other T Levels
04d IQA of learner work feedback template	☒ Education and Early Years ☒ Other T Levels

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Useful links to published materials

Overview

You can find here a selection of links to some websites and documents that you may find useful prior to and during the design phase of your T Level.

Published material

[ESFA Funding Guide for 2022-23](#) – To review the specific rules related to the funding of T Levels. This stipulates how the T level in Education and Early Years is funded, how to incorporate the additional 40 GLHs, how to calculate the funding band and the rules regarding EEP and disadvantage uplift. Suitable for:

- ☒ Education and Early Years
- ☒ Other T Levels

[NCFE Qualifications Hub](#) – To access the sample assessment materials, tutor guidance documents, sample mark schemes and the specification itself. You can also download NCFE's essential core resources pack and review the chief examiner's reports. Suitable for:

- ☒ Education and Early Years
- ☐ Other T Levels

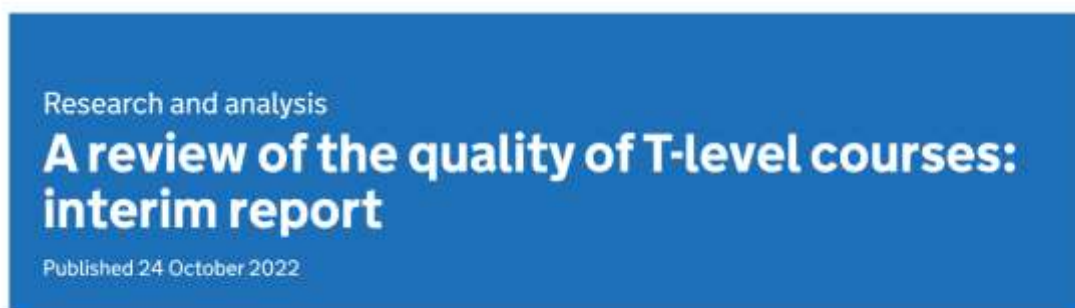
[Planning and sequencing a curriculum](#) – This is a short webinar by Paul Joyce HMI, Deputy Director, Further Education and Skills. [you can right-click the image to 'open link' to the document]. Suitable for:

- ☒ Education and Early Years
- ☒ Other T Levels



[Ofsted T Level thematic review: Interim report](#) – This report outlines the overall quality of T Level programmes across a range of wave 1 providers and is aimed, in part, at supporting new providers in building their own T Level [you can right-click the image to ‘open link’ to the document]. Suitable for:

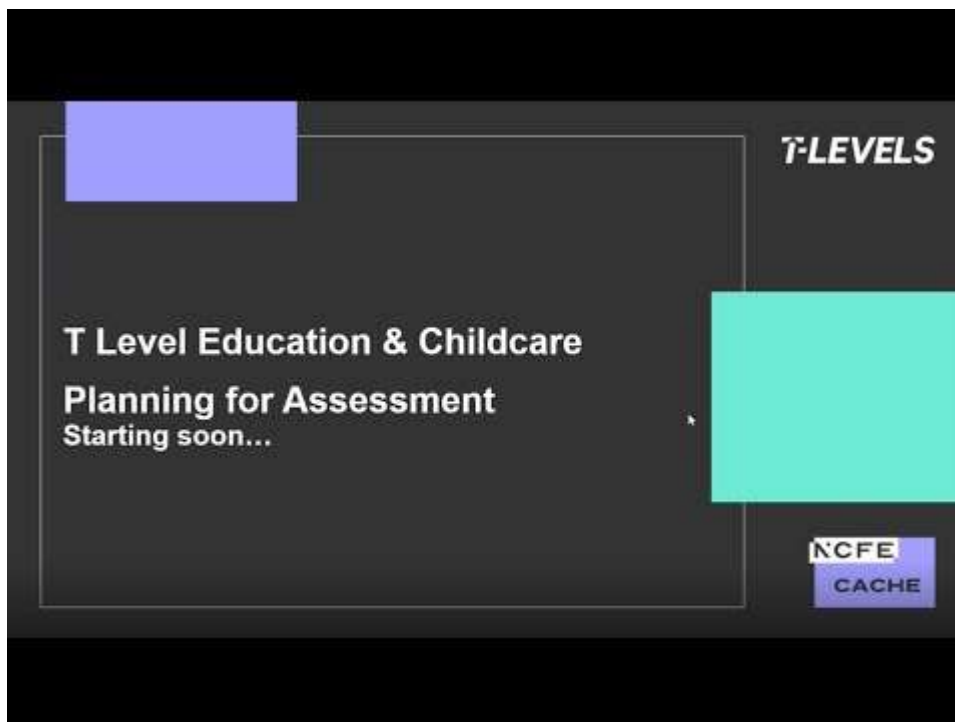
- ☒ Education and Early Years
- ☒ Other T Levels



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[T Level in Education and Early Years planning for assessment](#) – This CPD activity is aimed at teachers and assessors of T Level in Education and Early Years programmes and explores the assessment requirements. It includes preparing learners for their exams, ESP and starting to consider the occupational specialisms. Suitable for:

- ☒ Education and Early Years
☐ Other T Levels



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